

# MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, June 17, 2019

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Fox, Halmstad, Houdek, Lind, Pesko, Rose and Willett. Administration present: Superintendent Morgan, Finance Manager Lehman, Principals Scholz and Hoogland. Others: Staff, community members, Megan Prestebak from Miron Construction, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
  - A. Phillips Elementary School Principal Report
    1. Principal Scholz presented a year-end report on the 2018-19 Achievement Gap Reduction goals from the beginning of the year and what was done to achieve those goals through instructional coaching, one-to-one instruction and performance objectives in grades kindergarten through grade three. All grades met or exceeded the goals set for the year.
    2. The Phillips Elementary School received a bronze award for behavior based on PBIS implementation. Scholz commended Counselor Caroline Corbett for her work in this area.
  - B. Phillips Middle/High School Principal Report
    1. Students of the month for Phillips Middle School were Kacie Quinnell (grade 6), Jessica Morrone (grade 7), and Braden Yanich (grade 8).
  - C. Director of Pupil Services was not present. A year-end report on special education will be made next month.
  - D. Superintendent Report
    1. Superintendent Morgan was not able to attend the Legislative meeting this month. He will share any notes on the governor's budget when they are available.
    2. Summer projects include a remodel at the elementary to accommodate full-time four-year old kindergarten, the PHS office has moved to Room #117 for the summer to prepare for the office remodeling. The PHS parking lot will not be done from 2018-19 budget and several other projects will be presented tonight from the maintenance budget.
  - E. Policy committee met on June 12th and discussed:
    - 1) Second readings of Policy 461 Higher Education Academic Excellence Policy, 341.34 School Nutrition and Wellness, and 763 Student NonDiscrimination Food Service.
    - 2) First readings of Policy 830.21 Phillips School Forest Community Use and Hunting. It was recommended that the school forest committee meet and give input to this policy prior to the next Board meeting.
  - G. Business services committee met on May 16th and discussed the building administration support position, the update on the high school parking lot and office remodel projects, 2019-20 staff recruitment, a special education van purchase, the summer technology and maintenance projects that will need to go for full board approval, an amendment to the board agenda, and review of bills.

VI. Items for Discussion and Possible Action.

- A. Megan Prestebak from Miron Construction presented the Facilities Action Committee recommendations for the referendum proposal. Nineteen members have met over the past four months at six meetings. The group worked on identifying a project mission, toured all buildings, reviewed facility assessments, studied building capacity, learned about school finance, identified and then prioritized needs, analyzed options and costs, and recommended two options for future consideration.

Option One moves grade 8 to the high school, moves PES to the middle school building, and has a two level new construction at the high school to accommodate expanded STEM classes and shop area in the lower level and classroom space for grades 6 and 7 in the upper area. The estimated cost is \$12,160,000.00. Tax payer impact would be approximately \$1.63 per \$1,000 of property value. This was the unanimous first choice for the committee as it provides for all students in one location and was the most value per square foot.

Option Two moves grade 8 to the high school and provides new construction to accommodate PreK through Kindergarten and additional classrooms on the gym side of the middle school. Estimated cost is \$8,960,000. Tax payer impact would be approximately \$1.16 per \$1,000 of property value.

Community engagement on the project will begin in the fall with a followup survey to be mailed out in October/November. Results will be presented in December and the Board would need to adopt a resolution no later than January 28th for the April 3, 2020 election.

Discussion was held on the report. Megan will also attend the July Board meeting

- B. The Employee Handbook revision requests will be discussed at the July Policy meeting and be presented next month for approval.
- C. Motion (Willett/Krog) to approve the preliminary 2019-2020 budget so that operations can continue on July 1, 2019. Motion carried 9-0.
- D. Discussion was held on whether or not to continue providing health/dental benefits to less than full-time employees. Business services committee will continue discussion on this and report back to the full Board.
- E. Discussion was held on the building administration support position and options for restructuring within. A comparative study of administration at other similar sized districts was requested. The administrative team will continue to work on this and return to the Board with information.
- F. Motion (Willett/Krog) to purchase a special education van with a lift for \$53,790.00 with special education grant money. Motion carried 9-0.
- G. Committee assignments did not change from the previous year with the exception of including the two new board members.
- H. Motion (Krog/Willett) to approve the administrative recommendation to not increase meal prices for the 2019-2020 school year. Motion carried 9-0.
- I. Motion (Willett/Houdek) to approve contracted speech services for \$80,850.00. Motion carried 9-0.
- J. Motion (Burkart/Willett) to approve summer technology upgrade to the PHS PA system for \$63,234.16.
- K. Motion (Willett/Burkart) to approve the summer maintenance projects (PES controls for \$45,063.00, PHS gym floor for \$18-25,000, and PHS shop area ceiling tiles for \$8,350.00). Motion carried 9-0.

VII. Consent Items - Motion (Willett/Krog) to approve all consent items. Motion carried 9-0.

- A. Approved minutes from May 20, 2019 Board meetings with amendment by Paula Houdek to include the request that administrators add to their monthly board reports, a line item of any out of office/district meetings, conferences, workshops that they had attended.
- B. Approval of personnel report:
  - 1) Approved hiring of Eric Winter, technology education teacher; Annika Johnson, summer student custodian, Nick Gabay, PhMS cross country coach; Breanna Lavene, PhMS cross country assistant coach; Scott Grunwaldt, bus route driver; Hjalmer Johnson, assistant varsity football coach; and Courtney Koslowski, moving from long-term substitute to full contracted teacher.
  - 2) Approved resignations/retirements: Kyle Schliefe, K12 vocal music teacher (1 year) and Jessica Curler, paraprofessional (4 years).
- C. Approved second reading of Policies: (All policies are located on the district website)
  - 1) 461 Higher Education Academic Excellence Policy
  - 2) 431.34 School Nutrition & Wellness Policy
  - 3) 763 Student NonDiscrimination Food Service Policy
- D. Approved bills from May 2019 (#345817-345933 and wires) for a total of \$508,755.64.

VIII. The next regular board meeting will be held on July 15, 2019 at 6:00 p.m. Items to include are second reading of Policy #830.21 and school forest committee report. Burkart requested that the immunization policy be reviewed at the next policy committee meeting.

IX. Motion (Willett/Burkart) to adjourn. Motion carried 9-0. Adjourned at 8:30 p.m.

Respectfully submitted,

Tracie Burkart, Clerk  
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review  
P.O. Box 170  
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting  
June 17, 2019  
6:00 PM

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Tracie Burkart, Clerk  
Board of Education